

ANNEX NO. 1
Whistleblowing Policy

SUBMISSION OF REPORT VIA PARROT WB

Foreword - in general about Parrot WB portal

ParrotWB is a platform for handling whistleblowing reports that enables end-to-end encrypted communication, allowing users to report wrongdoing with guaranteed confidentiality.

In any case, in order to better protect the confidentiality of the reporting person's identity, it is advisable to make the report using a device that is in no way traceable to the company (company assets) and not to use the internet connection (wired or Wi-Fi) provided by STELIAU TECHNOLOGY ITALY S.P.A

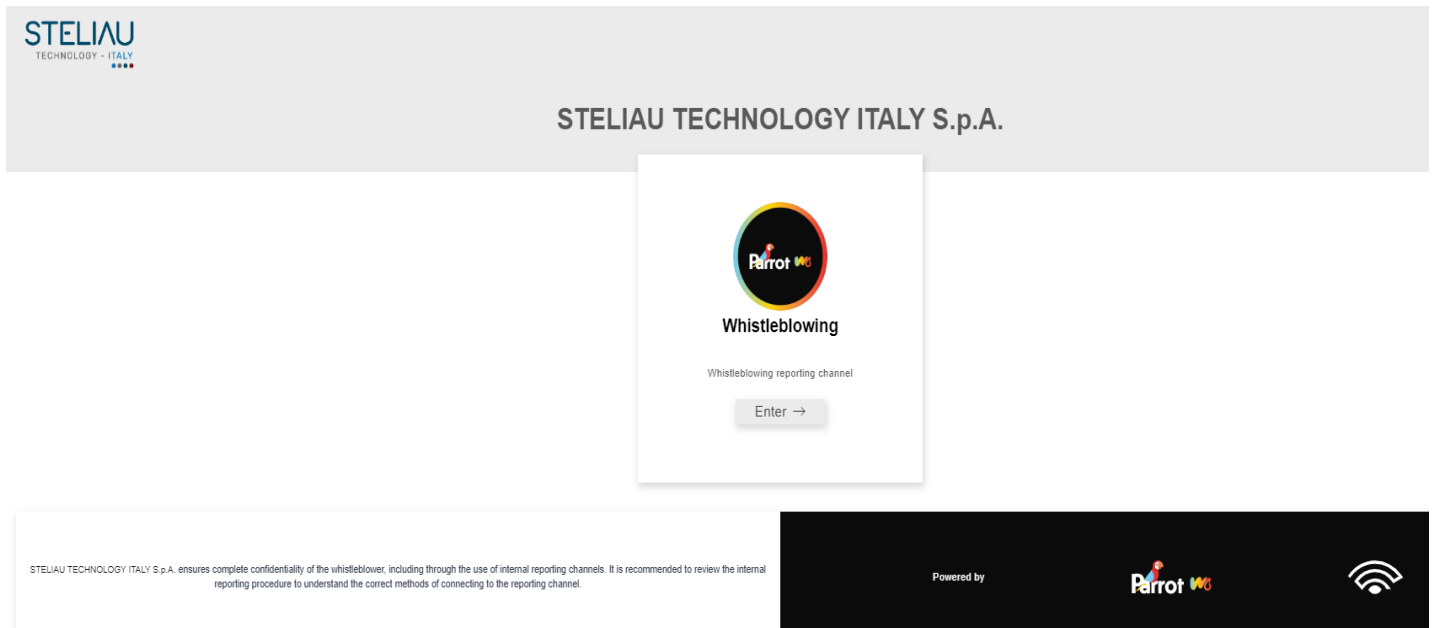
Reports made through ParrotWB telematic portal can be transmitted according to the following **operating procedures**.

Operating procedures of submission of report

ParrotWB can be accessed from any device (desktop or mobile) connected to the Internet by entering the following url:

<https://steliau.parrotwb.app/>

You will then see the following screen where you must select "Enter".



In this way, without the need to register or enter any credentials, access is gained to the portal which allows, through two separate sections, both to make a report and to check the status of a report already sent.

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The screenshot shows the top header with the STELIAU TECHNOLOGY - ITALY logo on the left and an English language selector on the right. In the center is a circular Parrot WB logo. Below it, the word "Whistleblowing" is written in red, with "Whistleblowing reporting channel" in smaller text underneath. The main content area is divided into two columns. The left column is titled "Submit a report" and contains a link for "Privacy notice art. 13 GDPR", a checkbox for "Privacy notice viewed", and a button labeled "Do you want to make a report? ->". The right column is titled "Have you already made a report?" and includes instructions to monitor the report using a unique code, a text input field with a placeholder "XXXX XXXX XXXX XXXX XX", and an "Access the report" button.

Submitting a Report

To submit a new report, simply click on "Do you want to make a report?" in the "Submit a report" section. This will open the "Whistleblowing questionnaire" page where the reporting person can decide what information to send to the system.

The screenshot displays the "Whistleblowing questionnaire" form. At the top, it says "Please enter your report". The form contains several input fields: "Name and surname", "Subject of the report", and "Message". Below these is an "Attach a file" section with a text input showing "Nessun file selezionato" and a "Seleziona file" button. The "Where did the event occur?" section has a dropdown menu currently set to "At the premises". A "Send report ->" button is located at the bottom right of the form.

Upon completion of the various sections, it will be possible to proceed with sending the report. When you click on "Send report", the system will return an 18-character code representing the receipt for sending the report and also the token useful for monitoring the status of the report.

(NB. If the code is lost, it will no longer be possible to access the specific notification and the user will have to send a new notification).

Consult a report

ParrotWB also allows the reporting person to consult the status of a report already sent, by entering the specific section "Have you already made a report?" the 18-character code generated upon sending the report. (NB. Please note that if the code is lost, it will no longer be possible to access the specific report and the user will have to send a new report).